



Massachusetts Association for the Education of Young Children

## **Board Member Position Description**

Term limit: 2-year term, not to exceed two (2) consecutive terms.

Once an At-large Board Member has completed the maximum number of consecutive terms, s/he may no longer hold a member-at-large position for at least one (1) term, unless the member is elected or appointed to an officer position.

### **Purpose**

The MAAEYC Board is responsible for ensuring that the organization's mission is achieved and that the organization remains fiscally viable. **You must be a member of NAEYC/MAAEYC to vote on Board business.**

### **Expectations of Service**

- Attend board meetings
- Approve appropriate compensation and benefit policies and practices for MAAEYC staff.
- Propose slate of prospective board members to current members and fill vacancies as needed.
- Determine eligibility for, and appoint members to board committees in response to recommendations of the Executive Committee.
- Review the performances of the Board and take steps to improve its performance
- Approve major actions of the organization such as capital expenditures and major changes in programs and services.
- Review and aid in ensuring MAAEYC is financially viable.
- Serve on one of MAAEYC's committees.

### **Time Commitment**

- Approximately 5-7 hours monthly

### **Skills and Abilities**

- Passion for the field of early education
- Critical thinker
- Expertise in the field they represent
- Organized